

# Floor Coverings [1]

## Scheme overview

**Scheme number:** DoE525688877

**Scheme date:** 14 January 2019 to 13 January 2020

**This scheme is:** Agency specific  
(piggyback)

**Use of this scheme is:** Recommended

## Scheme managed by

Department of Education (DoE).

## About the scheme

### General information

The DoE's Floor Coverings Prequalification Scheme (DoE525688877) has been established to provide DoE's customers a prequalified list of suppliers for the provision and installation of floor coverings.

The scheme is not a whole-of-government arrangement and NSW Government agencies are not obliged to use the scheme. If NSW Government agencies wish to place orders with suppliers listed they may do so through the piggyback clause.

The scheme started on 14 January 2016 and has completed two rounds of applications. It will be available for an initial term of three years with options to extend for two further years. The scheme is open to new applicants and assessments will be undertaken at the discretion of DoE.

### Range of products/services

### Tools, templates and resources

[View the scheme conditions \[3\] \(PDF,270KB\)](#)

[View the scheme frequently asked questions \[4\] \(PDF,100KB\)](#)

[View the customer contract and order form \[5\] \(PDF, 90KB\)](#)

## Information for buyers

## How to buy from this scheme

The scheme is not a whole-of-government arrangement and NSW Government agencies are **not** obliged to use the scheme. If agencies wish to place orders with suppliers listed they may do so through the piggyback clause. Under the piggyback clause other NSW Government agencies (as defined in the Public Works and Procurement Act 1912) can also be supplied under the terms of the scheme as if DoE had entered into this scheme on behalf of that government agency. Suppliers will have regard only to necessary changes to reflect that the goods are to be supplied to the government agency.

Buyers should note that no prices have been used during the assessment process and as such, customers are required to establish value for money during the quoting process.

Buyers can engage a supplier by one of the following methods:

- issuing an order to a single supplier
- sending a request for quote (RFQ) to one or more suppliers.

The scheme does not mandate any number of quotes but rather customers must obtain quotes in accordance with the Department's procurement policy and the NSW Government Procurement Policy Framework issued by the NSW Procurement Board and NSW Procurement Board Directions.

## Prequalified suppliers/participants/members

## Information for suppliers / participants

### How to apply

Suppliers complete an application via the DoE's Contract (Re)Source (Ariba) platform and are considered by DoE if the application complies with the mandatory requirements under the scheme, which include:

- a valid Australian Business Number (ABN)
- fulfilling supply and installation of floor coverings orders in Australia for longer than three years
- public and product liability insurance policy \$10 million
- compliance to the statement of requirements
- positive referee reports
- ISO9001 Quality Management System Certification
- ISO14001 Environmental Management System Certification.

The statement of requirements contained within the scheme also requires supplier's products to meet certain independent testing bodies and for suppliers to meet conditions for installation and warranty.

## Managing scheme requests

Suppliers must adhere to the scheme conditions for DoE525688877 when responding to requests for

quotes. This includes the statement of requirements which details the requirements relating to the provision of goods and services, minimum standards, installation requirements and product warranty.

## Contact details

For additional information and support, please contact the Department of Education's Procurement Support team via [sinswprocurement@det.nsw.edu.au](mailto:sinswprocurement@det.nsw.edu.au) [20] or 9561 1927.

### Source URL (modified on 18/12/2018 - 4:43pm):

<https://procurepoint.nsw.gov.au/doi525688877>

### Links

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- [2] [https://procurepoint.nsw.gov.au/print/10814?section=field\\_contract\\_product\\_range](https://procurepoint.nsw.gov.au/print/10814?section=field_contract_product_range)
- [3] <https://procurepoint.nsw.gov.au/documents/doi-floor-covering-prequalification-scheme-scheme-conditions.pdf>
- [4] <https://procurepoint.nsw.gov.au/documents/doi-floor-covering-prequalification-scheme-faqs.pdf>
- [5] <https://procurepoint.nsw.gov.au/documents/floor-coverings-scheme-customer-contract-order-form.pdf>
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