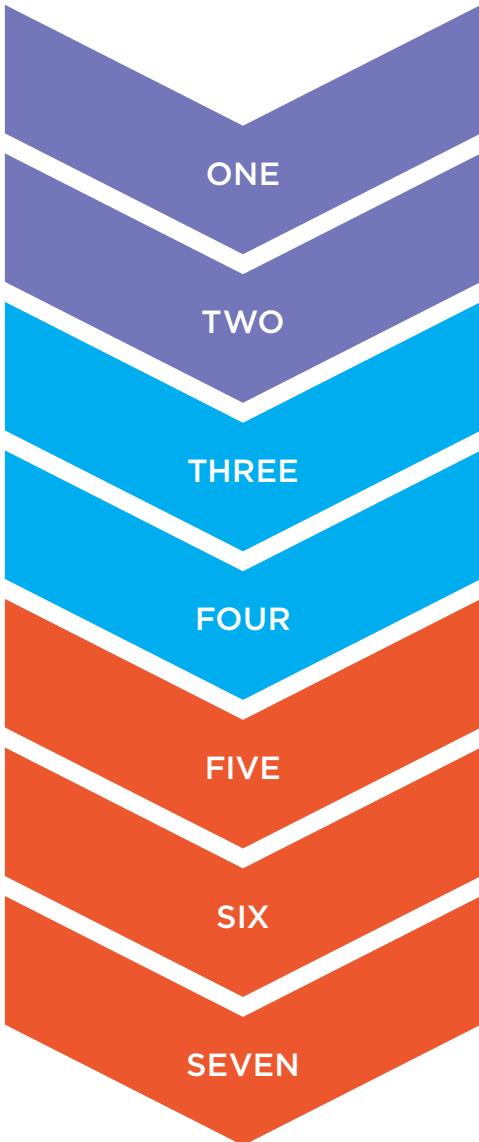




Simple steps for human services procurement through tender



ONE

Register for eTenders at
<https://tenders.nsw.gov.au>
This is a secure online site for the advertising,
distribution, lodgement and opening
of NSW Government tenders

TWO

If you want to register for the NGO Registration
Scheme, go to **<http://bit.ly/NGOregistration>**
This is voluntary and will mean you don't need
to repeatedly provide the same information
to different government agencies for each
opportunity you apply for

THREE

Find an opportunity listed on eTenders
by searching the 'current' and/or
'proposed' tenders

FOUR

Lodge a response to an open tender

FIVE

Your tender application will be evaluated
based on the criteria for participation

SIX

If your application is successful,
you will be asked to sign a NSW Human
Services Agreement & Funding and
Services Schedule

SEVEN

If your application is unsuccessful,
you'll get feedback on how your tender
application could be improved next time

Tender is one way NGOs can apply for and
receive NSW Government funding, in addition
to grants. For more information, please contact
the **NSW Procurement Service Centre**

P 1800 679 289 **E** nswbuy@finance.nsw.gov.au